



## Application for Employment

We are pleased that you are interested in applying for a position with our Company. Price Management Company is an equal opportunity employer and does not discriminate in hiring or employment practices on the basis of race, color, religion, sex (including sexual orientation and gender identity), national origin, gender, age, ancestry, veteran status, pregnancy, genetic information, disability or other basis prohibited by applicable local, state, or federal law. No question on this form is intended to secure information to be used for such discrimination.

**Personal Information:** Please print in ink.

Position(s) applying for \_\_\_\_\_

Date \_\_\_\_\_

Full Time       Part Time

Name \_\_\_\_\_  

Last
First
Middle Initial

E-mail Address \_\_\_\_\_

Preferred Name \_\_\_\_\_ Telephone (\_\_\_\_) \_\_\_\_\_ Daytime Number (\_\_\_\_) \_\_\_\_\_

Address \_\_\_\_\_  

Street or PO Box
City
State
Zip

Have you ever worked under a different name?  Yes  No    If yes, what name? \_\_\_\_\_

Have you ever been employed by us?  Yes  No    If yes, when? \_\_\_\_\_

Do you have any relatives working here?  Yes  No    If yes, indicate name and relationship: \_\_\_\_\_

Are you 18 years of age or older?  Yes  No

Are you legally eligible for employment in the United States?  Yes  No

*Note: Proof of eligibility will be required within three working days of employment.*

Are you capable of performing the essential functions required for the position for which you are applying with or without an accommodation?  Yes  No

**Education and Training:**

|                          | Name and Location of School | Course of Study | Last Grade Completed | Did you Graduate?   | Degree, Diploma, GED, Certificate or other |
|--------------------------|-----------------------------|-----------------|----------------------|---|--|
| High School              |                             |                 |                      | <input type="checkbox"/> Yes<br><input type="checkbox"/> No |  |
| College/University       |                             |                 |                      | <input type="checkbox"/> Yes<br><input type="checkbox"/> No |  |
| Post-Graduate            |                             |                 |                      | <input type="checkbox"/> Yes<br><input type="checkbox"/> No |  |
| Business/Trade Technical |                             |                 |                      | <input type="checkbox"/> Yes<br><input type="checkbox"/> No |  |

**Special Skills, Training or Qualifications:** Describe any computer skills, specialized skills, training, and qualifications you possess and/or internships you feel are relevant to the position for which you are applying.

---



---

**Employment Experience:** Beginning with your most recent position, enter your employment information here.

|   |           |   |  |
|---|-----------|---|--|
| Are you currently working for this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No |           | If so, may we contact this employer for a reference? <input type="checkbox"/> Yes <input type="checkbox"/> No |  |
| Current or Most Recent Employer   |           | Supervisor's Name & Title   |  |
| Address   |           | Dates Employed (indicate month/year)<br>From: _____ To: _____   |  |
| Telephone Number  | Job Title | Average Hours Worked Per Week   |  |
| Reason for Leaving  |           |   |  |
| Describe Major Work Duties  |           |   |  |

|   |           |   |  |
|---|-----------|---|--|
| Are you currently working for this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No |           | If so, may we contact this employer for a reference? <input type="checkbox"/> Yes <input type="checkbox"/> No |  |
| Previous Employer   |           | Supervisor's Name & Title   |  |
| Address   |           | Dates Employed (indicate month/year)<br>From: _____ To: _____   |  |
| Telephone Number  | Job Title | Average Hours Worked Per Week   |  |
| Reason for Leaving  |           |   |  |
| Describe Major Work Duties  |           |   |  |

|   |           |   |  |
|---|-----------|---|--|
| Are you currently working for this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No |           | If so, may we contact this employer for a reference? <input type="checkbox"/> Yes <input type="checkbox"/> No |  |
| Previous Employer   |           | Supervisor's Name & Title   |  |
| Address   |           | Dates Employed (indicate month/year)<br>From: _____ To: _____   |  |
| Telephone Number  | Job Title | Average Hours Worked Per Week   |  |
| Reason for Leaving  |           |   |  |
| Describe Major Work Duties  |           |   |  |

|   |           |   |  |
|---|-----------|---|--|
| Are you currently working for this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No |           | If so, may we contact this employer for a reference? <input type="checkbox"/> Yes <input type="checkbox"/> No |  |
| Previous Employer   |           | Supervisor's Name & Title   |  |
| Address   |           | Dates Employed (indicate month/year)<br>From: _____ To: _____   |  |
| Telephone Number  | Job Title | Average Hours Worked Per Week   |  |
| Reason for Leaving  |           |   |  |
| Describe Major Work Duties  |           |   |  |

**Professional References:** Please provide the names and telephone numbers of additional supervisors, coworkers, or other individuals that may be contacted to provide a reference.

| Name     | Relationship | Phone Number |
|----------|--------------|--------------|
| 1. _____ | _____        | _____        |
| 2. _____ | _____        | _____        |
| 3. _____ | _____        | _____        |

**Availability:** Please list your availability for work, including the day(s) of the week and specific time(s) of the day.

|                 | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | Sunday |
|-----------------|--------|---------|-----------|----------|--------|----------|--------|
| Hours Available | _____  | _____   | _____     | _____    | _____  | _____    | _____  |

How many hours per week would you like to work? \_\_\_\_\_ On what date would you be available for work? \_\_\_\_\_

Rate of pay expected \$ \_\_\_\_\_ (per hour or annualized salary)

How did you hear about a position with us? \_\_\_\_\_

**Applicant's Statement:** Please read the statements below carefully before signing this employment application disclosure.

I certify that the answers provided on this application are true, accurate and complete. I understand that any false information, omissions, or misleading information contained in this application or during the interview process, may be grounds for refusal to hire or may result in immediate termination. I acknowledge the confidential nature of the Company's business and agree to maintain the confidentiality of the business affairs of the Company and its customers, at all times, before, during and after my employment.

I acknowledge that an offer and acceptance of employment is of an "**at will**" nature, which means that I may resign at any time and the employer may discharge me at any time with or without cause. I further understand that no supervisor, manager or representative of Price Management Company has any authority to enter into an agreement for employment for any specific period of time or to make any agreement contrary to these terms of employment, except such person or persons to whom such authority has been specifically granted by Price Management Company.

I understand, if hired, I will be required to provide proof of identity and legal authorization to work in the United States. I understand that, if hired, a criminal background check will be conducted, and my employment is contingent upon the results of that check as it pertains to my job duties. If applicable to my position, the Company may investigate my driving record and/or obtain consumer reports on me from time to time during my employment.

I hereby authorize all previous employers, to release to Price Management Company any and all information regarding my employment. In addition, I authorize Price Management Company to contact and obtain information from all references, employers, public agencies, licensing authorities and educational institutions to verify the accuracy of all information. I hereby further release Price Management Company, and any and all of its employees, of liability relating to, lawfully seeking, and using truthful and non-defamatory information in the employment process.

I have carefully read, understand, and will comply with all aspects of the employment disclosures stated in this document, and understand that completion of this application is not to be considered an offer of employment.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date